



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Salisbury RSA Fellows Network		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	SALISBURY
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	The RSA Big Project aims to involve Salisbury school and college students in a range of creative activities that strengthen and enhance the quality of life in local communities across and beyond the City. After the successful pilot with SWGS, the project will now be rolled out to other schools.
Where will your project take place?	Salisbury
When will your project take place?	Phase 2 in 2010 - 2011; Phase 3 in 2011-12
How many people will benefit from your project?	150 core + c1,500 associated students
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The project will develop and promote young people's positive contributions to the environment, transport, culture and intergenerational partnership. 5 - We are also involved with SCCAP,

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The Big Project directly supports intergenerational approaches to community development. The Area Board and SCCAP are committed to strengthening young people's engagement in civic and community service.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Schools and colleges are required by law to promote active citizenship, social inclusion and personal development. The challenge for educators is to create practical opportunities for students and pupils to learn through active involvement in projects that (i) make a positive difference to their school and wider communities, and (ii) provide learners with the opportunity to develop their knowledge, skills and understanding in ways that will equip them for adult life as citizens, workers, neighbours and family members. Active citizenship of the kind proposed is already a statutory requirement in secondary schools; but its long-term success depends on the quality of partnerships and opportunities developed across local communities. The Big Project harness our national experience of citizenship education with the opportunity to create pioneering work in partnership with Our Salisbury, the WCA and other community and business organisations across and beyond the City. In Phase 1 (2009-10) SWGS set up a Big Project Event at which a range of local challenges were explored. The occasion was attended (and applauded) by representatives of local government, the RSA and community groups.

Any other information about your project.

1. Roll Out: Phase 2 (2010-11): Further secondary schools have committed to joining the Project during the remainder of 2010. Phase 3: We engage primary schools. During both phases the Big Project will systematically develop partnerships work between schools and local organisations, usually on a project basis.

2. Support: Councillors and leaders from several community groups have shown active support. The acting Project Director (John Potter) has extensive national experience of education for citizenship and is giving time to shaping the initiative. Expenses, some administrative help and materials (printing and DVDs) are now urgently needed. The Project proposes to work in close association with Wessex Community Action, who have expressed their readiness to help. 3. Resources: John Potter has already approached Education Services (Stephanie Denovan) with a positive response. Wiltshire Council has a duty to develop citizenship education and we propose to work with them to ensure success.

3 - Management

How many people are involved in the management of your group/organisation? 5th

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are developing a strategy that aims to attract (i) a further £5,000 towards development costs in 10-11; (ii) Committed time from teachers and advisers in 10, 11 & 12; (iii) major national 3 year funding for 2011-2014

If you were not awarded the full amount requested, what would be the impact on your project?

The grant is vital. The amount is deliberately small in proportion to the high value of the voluntary expertise and effort provided by RSA. The £1000 requested is just enough to cover immediate forthcoming expenses and costs. A small grant would also be seen as a sign of Wiltshire commitment to the vision underpinning the Project.

How will you know whether your project has made a difference in the community?

The Big Project already works on a project basis, where activities can be recorded and evaluated. (See CD Toolkit) Over the coming 6 months we shall set up an Advisory Group of Educators, Councillors and community representatives. This group will establish ground rules for monitoring, measuring and evaluating progress. Each Year there will be an annual report to be made available to participants, educators and sponsors, including the Area Board. .

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

We plan to make further local bids during the summer (1010), and to discuss resources in kind with Wiltshire Council. Thereafter, to develop two or more major funding bids for the longer term future

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: N/A

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Core Admin (through WCA)	£500	Own fundraising/reserves	£
Travel / subsistence	£200		£
Printing and CD burning	£300	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£1,000	Total Project Income	£

Total project income B	£0
Total project expenditure A	£1,000
Project shortfall A – B	£1,000
Award sought from Wiltshire Council Area Board	£1,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	c/o WCA
Please give the title name of the organisations' bank account e.g. current	c/o WCA

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The Big Project will develop and promote social inclusion across and beyond participating schools; students may choose specifically to address issues of access.

b) How does your project work to promote inclusion, participation and good community relations?

The focus of the Big Project is to engage students in practical projects that improve the quality of their own and others lives in relation to (i) the environment, (ii) culture; (iii) transport and (iv) sustainable communities.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team